

Regional Basemap Committee

NOTICE OF SPECIAL MEETING AND AGENDA

Wednesday ~ May 19, 2021 ~ 10:00 a.m.

**Please attend this meeting via one of the
teleconference options noted below.**

MEMBERS

Jon Walker, Chair, City of Sparks
Gary Zaepfel, Vice-Chair, Washoe County
Eric Friedlander, City of Reno
Rob Cushing, NV Energy

Alternates

Greg Johnson, City of Reno
Sean Chambers, City of Sparks
Rebecca Reid, NV Energy
Jay Johnson, Washoe County

Changes resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006:

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

No members of the public will be allowed to attend this meeting in person due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 798 048 082#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may provide public comment by participating in the teleconference [via this Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 798 048 082#. Public comment may also be submitted ahead of time by emailing sruff@washoecounty.us. Please try to provide comments by 4 p.m. on May 18, 2021.

Pursuant to NRS 241.020, the Agenda for the Regional Basemap Committee has been electronically posted at http://www.washoecounty.us/gis/board_committees/regional_basemap/index.php and <https://notice.nv.gov>.

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services (775-328-2350) at least 24-hours before the meeting.

Support documentation for agenda items provided to the Regional Basemap Committee is available to members of the public at the County's Technology Services office by emailing Sharon Ruff, sruff@washoecounty.us or Sara DeLozier, sdelozier@washoecounty.us; and on the County's website at: http://www.washoecounty.us/gis/board_committees/regional_basemap/index.php.

The Regional Basemap Committee may consider items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item

on the agenda at any time. Items with a specific time designation will not be heard before the stated time but may be heard later.

Public comments for all matters, whether listed on the agenda or not, are welcomed during the Public Comment periods and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items or attend and make comment on that item at the Regional Basemap Committee meeting. Persons may not allocate unused time to other speakers.

The Regional Basemap Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed on the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

The Regional Basemap Committee can deliberate or take action only if a matter has been listed on an agenda properly posted before the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Regional Basemap Committee. However, responses from the Regional Basemap Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Regional Basemap Committee will consider, the Regional Basemap Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future Regional Basemap Committee meeting agenda. The Regional Basemap Committee may do this either during the Public Comment item or during the following item: **“REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

Agenda

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
3. **ELECTION OF OFFICERS** [For Possible Action] A discussion to nominate and elect Regional Basemap Committee Chair and Vice-Chair
4. **APPROVAL OF DECEMBER 10, 2020, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the Basemap Committee fund. Gary Zaepfel – Washoe County Technology Services

6. **REQUEST FOR USE OF BASEMAP FUNDING FOR ORTHOIMAGERY CONTRACT FLIGHT ONE, YEAR TWO** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to use Basemap Funds for the payment of Eagleview/Pictometry International invoice for the first anniversary of the First Project Imagery Shipment as provided for in the contract approved by the Board of County Commissioners May 21, 2019, in an amount not to exceed \$89,353.75 for the Basemap Funds portion; the other half of the invoiced amount (\$178,707.50) is to be funded from the Assessor’s Office. Gary Zaepfel – Washoe County Technology Services

Contract excerpt:

FIRST PROJECT	
Due at Signing	\$53,041.25
Due at Project Initiation (Fall 2019 - tentative)	\$125,666.25
Due at First Anniversary of Shipment of Imagery	\$178,707.50
Total Payments	\$357,415.00

7. **REQUEST TO RETROACTIVELY APPROVE ORTHOPHOTOGRAPHY CONTRACT ADDENDUM AND APPROVE USE OF BASEMAP FUNDING FOR THE ADDENDUM** [For Possible Action] – A review, discussion and possible action to:

- a) Retroactively approve a proposed addendum to the existing Eagleview/Pictometry International contract approved by the Board of County Commissioners May 21, 2019. If executed, the proposed amendment will provide for additional oblique photography, orthophotography and contours not included in the initial contract, with an anticipated additional cost not to exceed \$21,303; and, if approved,
- b) Identify what portion(s) of the addendum, if executed, would be an appropriate use of Basemap Funds, in an amount not to exceed \$21,303.

Gary Zaepfel – Washoe County Technology Services.

8. **REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, September 9, 2021, at 10:00 a.m.
9. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
10. **ADJOURNMENT** [Non-action item]